

New Client Questionnaire

Business Name:			EIN:
Owner Name:			Title/Position:
US Phone:			Foreign Address:
Mailing Address:			
City:	State:	Zip:	Date of Incorporation:
List of Stockholder(s) *Actual owners, may be different from officers* Provide name, email, address, country of citizenship (or formation if a foreign entity) that tax returns are filed.			
List of Officer(s) *If different from Stockholders* Provide name, email, address, country of citizenship (or formation if a foreign entity) that tax returns are filed.			
Describe the primary nature of your business & type(s) of products or services to be sold:			
<p>What products or services are sold in the US, what products or services are purchased from a related party (stockholder or entity with same ownership as your company)?</p> <p>Do you sell any products or services outside the US with the US entity?</p> <p>If so, where and which products and services?</p>			
What business activity does the US entity engage in? (E-Commerce, Real Estate, Retail, etc.)			
Are there any loans between this US company and the owner/ foreign entity/ persons and are the loans expected to be repaid?			
For the Form 5472, please provide your personal foreign address, country of citizenship and county where you file your tax returns.			

In a separate email, you will receive an invitation to upload all relevant documents into our secure portal, which may include:

- EIN Letter
- Articles
- Organizational Chart
- Prior Year Tax Returns
- Balance & Income Sheet
- Profit & Loss Statement
- Account Statements
- Etc.

For your security, please do not email any documents containing personal information.